



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

BRIAN J. WHISTON
STATE SUPERINTENDENT

July 1, 2015

Re: School Meals Overview Training: August 17 and 18, 2015

The staff of the Michigan Department of Education's School Nutrition Programs Unit is pleased to announce a two-day training for food service directors/personnel. This comprehensive training is for food service directors/managers and will cover items the staff must know to be in compliance with all program requirements.

Registration priority for this training will go to SFAs first. Please note that vendors and distributors may be turned away if all available slots are filled by SFAs. Vendors and distributors will be placed on a waiting list and they will be notified after the registration deadline in order of registration received.

Cost:	No charge for training.	
Date:	August 17 and 18, 2015	
Time:	August 17, 2015	8:00 a.m. – 9:00 a.m. – registration 9:00 a.m. – 4:30 p.m. – training
	August 18, 2015	7:30 a.m. – 8:30 a.m. – registration 8:30 a.m. – 3:30 p.m. – training

Meals: Continental Breakfast and Lunch will be provided **both** days.

Registration Deadline: August 7, 2015

Location: Bay de Noc Community College
Joseph Heirman University Center
(900 Building, Room 952) [JHUC map](#)
2001 N. Lincoln Road
Escanaba, MI 49829

Registration for the training is required and must be completed using the following link: <https://www.eventbrite.com/e/school-meals-overview-training-smot-registration-17608069209>. Registration deadline is August 7, 2015, and space is limited, so please register early.

Persons with disabilities needing reasonable accommodations for effective participation in the meeting should contact the Michigan Department of Education Human Resources office at 517-373-3347 to request mobility, visual, hearing, or other assistance. Requests for accommodations should be made by July 31, 2015.

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